

ELYON COLLEGE INDEX & CROSS REFERENCE (TERMS & DOCUMENTS)

ECC – Elyon College Catalog; **ESH** – Elyon College Student Information Handbook; **ECW** – Elyon College Website (www.elyoncollege.edu); **ESC** – Elyon College Student Code of Conduct

EEC (Enough is Enough – Clery Act); **ECS** (Elyon Campus Security Crime Prevention Policy)

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WHAT	WHERE TO FIND	
	Online	Hard Copy
About Us, section	www.elyoncollege.edu	N/A
Abroad studies	N/A	N/A
Absence	About Us / College Policies; Student Services / Advisement; Students' Info/ Guides&Publications	ECC 7, 8, 16, 27, 31-33 ESH 12, 13
Absence, leave of	Students' Info/ Guides&Publications	ECC 7
Academic appeals	Students' Info/ Guides&Publications	ECC 12, 19, 31 ESH 17
Academic calendar	Student Info	ECC 4
Academic courses	Home; Academics	ECC 47-53 ESH 13, 15
Academic plan	Student Services /Advisement; Students' Info/ Guides&Publications	ECC 16, 27 ESH 13
Academic policies	Students' Info/ Guides&Publications	ECC 4,7, 12-20, 25 ESH 15
Academic probation	Students' Info/ Guides&Publications	ECC 17 ESH 15, 16, 21, 22
Academic programs	Home; Academics; Students' Info/ Guides&Publications	ECC 36, 42-46 ESH 4-10, 13, 14
Academic progress, satisfactory (SAP)	Students' Info/ Guides&Publications	ECC 13-16 ESH 15
Academic year (calendar)	Students' Info; Students' Info/ Guides&Publications	ECC 4, 19-20
Academics, section	www.elyoncollege.edu; Students' Info/ Guides&Publications	ECC 12-20
ACCET (Accrediting agency)	Home; Students' Info/ Guides & Publications	ECC 3, 6, 12, 25, 26, 31, 66 ESH 9, 10, 17
Accreditation	Home; Students' Info/	ECC 6

	Guides&Publications	
Act, Student Right-To-Know	-	-
Activities, extra curricular	Student Services; Students' Info/ Guides&Publications	ECC 28 ESH 14
Additional costs, estimated	Students' Info/ Guides&Publications	ECC 24 ESH 8
Administrative withdrawals	Students' Info/ Guides&Publications	ESH 16
Admission/Readmission	Academics; Students' Info/ Guides&Publications	ECC 20-26
Advisement	Home; Student Services; Students' Info/ Guides&Publications	ECC 27, 28 ESH 13
Advisory committee, on campus security	Students' Info/ Guides&Publications	ECC 74 ESH 34
Advisory form, student	Students' Info/ Guides&Publications	ESH 42
Agreements, institution articulation	Students' Info/ Guides&Publications	ECC 18, 19, 53
Agreement regarding Title IV HEA loans	Students' Info/ Guides&Publications	ECC 26 ESH 11
Aid / assistance, financial	Academics; Students' Info/ Guides&Publications	ECC 13, 22, 29-35 ESH 11
Amount of student award	Students' Info/ Guides&Publications	ECC 29 ESH 12
Annual notice to enrolled students	Students' Info/ Guides&Publications	ECC 67 ESH 21
Annual security reports	Students'Info / Disclosures	Main office
Appeal process, academic	Students' Info/ Guides&Publications	ECC 12, 19, 31 ESH 17
Appeal process, financial aid	Students' Info/ Guides&Publications	ECC 15, 16
Application for admission	Home/Apply now; Students' Info/ Guides&Publications	ECC 61-64
Applying for assistance	Students' Info/ Guides&Publications	ECC 29-35
Arrangement, blanket written	-	-
Attendance / Tardiness	About Us/College Policies; Students' Info/ Guides&Publications	ECC 7 ESH 12
Attire (Dress Code)	About Us / College policies; Students' Info /	ECC 8

	Guides&Publications	ESH 7
Athletes	N/A	N/A
Auditing college courses	Students' Info/ Guides&Publications	ECC 21
Availability of employee for dissemination process	-	-
Availability of GED programs	N/A	N/A
Awarding of Title IV funds	Students' Info/ Guides&Publications	ECC 26 ESH 10

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Balance, credit	-	-
Bill of Rights, Student	About Us/ College Policies; Students' Info / Guides & Publications	ESH 48
Bookstore	N/A	N/A
Brochures	N/A	Main office

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Calendar, academic	Student Info; Students' Info / Guides & Publications	ECC 4
Campus based programs	Home; Academics; Students' Info / Guides & Publications	ECC 36, 42-46 ESH 15
Campus safety information	Students' Info / Guides & Publications	ECC 11 ESH 32
Campus security policy	About Us / College Policies / Student Code of Conduct; Students' Info/ Guides & Publications	ECC 11-12 ESH 19
Career & placement services	Home; Student services; Students' Info / Guides & Publications	ECC 27-28 ESH 14
Catalog, Elyon College – ECC	Academics, PDF; Students' Info / Guides & Publications	Main office
Certificate grading schools	-	-
Clery (Campus Security Act)	Students' Info / Guides & Publications	EEC 3,17,33 ECC 1-24
Clock hours programs	Students' Info / Guides & Publications	ECC 37-41
College book store	N/A	N/A

College delays & cancellations	Students' Info / Guides & Publications	ECC 25, 26, 36 ESH 20
College navigation website, with a direct link to ECW	World Wide Web	N/A
College policies, general & sanctions for violations of	About Us; Students' Info / Guides & Publications	ECC 7-12 ESH 12, 20-22
Community service/Work practicum	Student Services; Students' Info / Guides & Publications	ECC 19, 28, 43, 45, 52, 53 ESH 14
Complaints and grievances procedures, students'	About Us / College Policies / Student Code of Conduct; Students' Info / Guides & Publications	ECC 12, 66 ESH 17
Completion/Graduation rates	-	-
Computer lab	Student Services; Students' Info / Guides & Publications	ESH 13
Computing grade point average	Students' Info / Guides & Publications	ESH 15
Constitution day	Student's Info/Calendar; Students' Info / Guides & Publications	ECC 4
Contacts for information on financial assistance	Students' Info / Guides & Publications	ECC 55 ESH 10, 11
Contacts, Elon College, General	Home /Contact Us; Students' Info / Guides & Publications	ECC 7 ESH 6
Copyright information	www.elyonlibrary.org	Main office, Library, Computer Lab
Correspondence courses	N/A	N/A
Correction procedures (for verification purposes)	Students' Info / Guides & Publications	ESH 11
Cost of attendance (tuition)	Students' Info / Guides & Publications	ECC 23-24 ESH 7
Course addition or deletion	Students' Info / Guides & Publications	ECC 17
Course evaluation form	Students' Info / Guides & Publications	ESH 44
Course repeats	Students' Info / Guides & Publications	ECC 18
Courses, academic	Home; Academic; Students' Info / Guides & Publications	ECC 47-53
Credits	Students' Info / Guides & Publications	ECC 37-41

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	Publications	ESH 13,15,16
Credit balance	-	-
Crime log, daily	N/A	Main office
Crime statistics, annual	Students' Info / Disclosures	Main office
Crime statistics, for three years	About Us / College Policies / Student Code of Conduct/Appx 3	Main Office
Criteria for selection of recipients	-	-

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Daily crime log	N/A	Main office
Degree courses	Home; Academic; Students' Info / Guides & Publications	ECC 47-53
Degree programs	Home; Academic; Students' Info / Guides & Publications	ECC 24, 36, 42-46 ESH 5,8 14, 16
Delays & cancellations, college	Students' Info / Guides & Publications	ECC 25, 26, 36 ESH 20
Dependency overrides	-	-
Deportment/Demeanor	About Us/ College Policies; Students' Info / Guides & Publications	ECC 8 ESH 6
Disabilities, students with physical	Students' Info / Guides & Publications	ECC 11 ESH 19
Disabilities, students with intellectual	Students' Info / Guides & Publications	ECC 11 ESH 19
Disclosure, method of	-	-
Disclosure, of incident	College Policies/ Student Bill of Rights; Students' Info / Guides & Publications	ECC 74 ESH 48
Disclosure, of student records	Students' Info / Guides & Publications	ECC 9-10 ESH 18
Disclosures related to programs preparing for gainful employment	-	-
Discrimination or Harassment	Students' Info / Guides & Publications	ECC 11 ESH 20
Dismissals	About Us / College Policies / Department; Students' Info / Guides & Publications	ECC 8,11, 24, 31 ESH 16
Distance education	-	-
Diversity of student body	Students' Info / Guides & Publications	ECC 4, 22

Dress Code (Attire)	About Us/ College Policies; Students' Info / Guides & Publications	ECC 8 ESH 7
Drop / Add, policy	Students' Info / Guides & Publications	ECC 17, 26, 31 ESH 16
Drugs, substance & alcohol abuse	About Us / College Policies / Student Code of Conduct; Students' Info / Guides & Publications	ECC 10-11 ESH 20, 21

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Educational program	Home; Students' Info / Guides & Publications	ECC 13, 42-46
Education, distance	-	-
Eligibility requirements, students'	Students' Info / Guides & Publications	ECC 29-31
Elyon College Catalog (ECC)	Academics; Students' Info/ Guides & Publications	Main office
Elyon College Student Information Handbook (ESH)	Students' Info / Guides & Publications	Main office
Elyon College Policy "Enough is Enough" (brief)	Students' Info/ Guides & Publications	Main office
Elyon College Policy "Enough is Enough" (full text)	Students' Info/ Guides & Publications	Main office
Elyon College Code of Conduct	Students' Info/ Guides & Publications	Main office
Elyon College Campus Security and Crime Prevention Policy	Students' Info / Guides & Publications	ESH 19
Emergency response & notification	-	-
Employee for dissemination purposes	-	-
Employment, gainful	Students' Info / Disclosures; Students' Info / Guides & Publications	ECC 52
Enrollment	Students' Info / Guides & Publications	ECC 22 ESH 8-12, 17,18
Equity in athletics disclosure act	N/A	N/A
Equivalent of a high school diploma	Students' Info / Guides & Publications	ECC 20, 22
Establishing and maintaining an information security program	-	-
Estimated additional costs	Students' Info / Guides	ECC 24

	& Publications	ESH 8
Estimates of tuition/fees	Students' Info / Guides & Publications	ECC 23,24 ESH 7
Evacuation	Students' Info / Guides & Publications	ESC 28,29
Exemption requirement (Health & Management)	-	-
Externships, information on	-	-
Extra curricular activities	Student Services; Students' Info / Guides & Publications	ESH 14

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Facilities, physical, access to	About Us / College Policies / Student Code of Conduct; Students' Info/ Guides & Publications	ECC 7 ESH 6
Facilities, for students with disabilities	Students' Info/ Guides&Publications	ECC 11 ESH 19
Faculty & Instructional personnel	Students' Info / Guides & Publications	ECC 55-57
Federal Pell Grant recipients	Students' Info / Guides & Publications	ECC 29-30
Fees	Students' Info / Guides & Publications	ECC 23,24 ESH 8
FERPA Information	Students' Info / Guides & Publications	ECC 9, 10 ESH 18
Fire safety reports	About Us / College Policies / Student Code of Conduct	Main office
Financial aid / assistance	Academics; Students' Info / Guides & Publications	ECC 13, 22, 29-35 ESH 11
Foreign students	Home; Students' Info / Guides & Publications	ECC 22
FSEOG selection	-	-
FWS community service	Students' Info/ Guides & Publications	ESH 14
Full-time students	Students' Info / Guides & Publications	ECC 14, 24, 29, 36 ESH 8,11, 15
Funds, Title IV, return	Students' Info / Guides & Publications	ECC 31-35 ESH 10
Funds, Title IV, treatment	Students' Info / Guides	ECC 26

	& Publications	ESH 26
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WHAT	WHERE TO FIND	
	Online	Hard Copy
Gainful employment	Students' Info / Disclosures, Consumer Info & reports; Students' Info/ Guides & Publications	ECC 5 ESH 5
Gallery (pictures)	About Us	N/A
GED program, availability	-	-
Grade point average computing	Students' Info / Guides&Publications	ECC 12-14, 17-19, 30 ESH 15
Graduation ceremony	Student Services; Students' Info/ Guides & Publications	ESH 14
Graduate programs	N/A	N/A
Grant and loan aid	Students' Info / Guides & Publications	ECC 26, 29, 31-35 ESH 11
Graduation requirements	Students' Info / Guides & Publications	ECC 19
Graduation rates (for short term programs)	-	-
Graduation rates (for student athletes)	N/A	N/A
Grievances and complaints procedures, students'	About Us / College Policies / Student Code of Conduct; Students' Info / Guides & Publications	ECC 12, 66 ESH 17
Guides&Publications	Students' Info	Main office

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Handbook, Student Information	Students' Info / Guides & Publications	Main office
Harrasment or Discrimination	Students' Info/ Guides & Publications	ECC 11 ESH
Hard copy, College Catalog	N/A	Main office
Hard copy, Student Information Handbook	N/A	Main office
HEA loan	Students' Info / Guides & Publications	ECC 26, 31-35 ESH 11
Health care	Students' Info/ Guides & Publications	ESH 20
Health & Safety exemption requirement	-	-

High school diploma	Students' Info / Guides & Publications	ECC 20, 22
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WHAT	WHERE TO FIND	
	Online	Hard Copy
Incompletes, treatment	Students' Info / Guides & Publications	ECC 17
Incentive programs, recruiter	-	-
Information, campus safety	Students' Info/ Guides & Publications	ESH 32
Information, consumer	Students' Info	Main office
Information, FEPR	Students' Info / Guides & Publications	ECC 9 ESH 18
Information, security program	-	-
Institution articulation agreements	Students' Info / Guides & Publications	ECC 18,19, 53
Instructional facilities, access to	About Us / College Policies / Student Code of Conduct; Students' Info / Guides & Publications	ECC 7 ESH 6
Instructional facilities, description	Students' Info / Guides & Publications	ECC 7
Internships, information on	-	-
Interraction w/students in distance education, materials relevant	-	-
ISBN and retail price of textbooks & supplemental materials	Students' Info / Disclosures, Consumer Info & Reports	Main office
Judgement, professional	-	-

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Late registration	Students' Info / Guides & Publications	ECC 17
Leave of absence	Students' Info / Guides & Publications	ECC 7
Library	www.elyonlibrary.org Student Services ; Students' Info / Guides & Publications	ECC 7, 27, 60, 65 ESH 13
Library, section	www.elyoncollege.edu	N/A

List of all correspondence courses	N/A	N/A
List of all programs at campus	About Us; Academics; Students' Info / Guides & Publications	ECC 36-53
List of all programs via distance	-	-
List of all Third party services in marketing, recruitment, admissions	-	-
List of all Third party services in administration of the Title IV	-	-
Loans, HEA	Students' Info / Guides & Publications	ECC 26, 31-35 ESH 11
Loan aid	Students' Info / Guides & Publications	ECC 26, 31-35 ESH 11
Log, crime daily	About Us / College Policies / Student Code of Conduct	Main office

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Marketing materials	-	-
Materials, supplemental education	-	-
Method of delivery, of the program	-	-
Method of disclosure, information (Student records)	Students' Info / Guides & Publications	ECC 9-10 ESH 18
Misrepresentation	-	-
Missing person notification	-	-
Mission statement	About Us; Students' Info / Guides&Publications	ECC 5 ESH 5

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Need based financial assistance programs	Students' Info / Guides & Publications	ECC 29-30 ESH 11-12
Net Price Calculator	Students' Info	N/A
Non-degree/certificate granting school (name, location)	-	-
Non-need based financial assistance programs	-	-
Notification for verification purposes		ESH 11
Notification, missing person	-	-

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WHAT	WHERE TO FIND	
	Online	Hard Copy

Obtaining documents on accreditation, approval, or licensing	Students' Info / Guides & Publications	ECC 3, 6, 12, 25, 26, 31, 66 ESH 9, 10, 17
Obtaining information, required to be disclosed	-	-
Official withdrawing	Students' Info / Guides & Publications	ECC 17 ESH 16
Online College Catalog – ECC (PDF)	Academics – PDF; Students' Info / Guides & Publications	N/A
Online Student Information Handbook – ESH (PDF)	Students' Info / Guides & Publications	N/A
Online library books catalog	www.elyonlibrary.org	N/A
Online courses	Student services; Students' Info / Guides & Publications	ECC 27 ESH 13
Orientation	Student services; Students' Info / Guides & Publications	ECC 4, 12, 27, 67 ESH 13
Overrides, dependency	-	-
Ownership, statement of	Home; Students' Info / Guides & Publications	ECC 6

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Pell Grant awards, recipients	Students' Info / Guides & Publications	ECC 29-30
Penalties (sanctions) associated w/drug related offenses	About Us / College Policies / Student Code of Conduct; Students' Info / Guides & Publications	ECC 67 - 75 ESH 22
Personal appearance	College Policies / Department/Demeanor; Students' Info / Guides & Publications	ECC 8 ESH 7
Physical campus location	Home /Contact Us; Students' Info / Guides & Publications	ECC 7 ESH 6
Placement assistance service	Student Services; Students' Info / Guides & Publications	ESH 14
Plagiarism, policy on	Students' Info / Guides & Publications	ESH 17
Plan, academic	Students' Info / Guides & Publications	ECC 16, 27 ESH 13

Plans, for improving academic programs	-	-
Phone numbers, for contact	Home; Students' Info / Guides & Publications	ECC 7 ESH 6
Policies & sanctions, copyright	www.elyonlibrary.org	Main office, Library, Computer Lab
Policies general, college	About Us; Students' Info / Guides & Publications	ECC 7-12 ESH 6, 15
Policies, transfer of credits, to and from Elyon College	Students' Info / Guides & Publications	ECC 18-19
Policy, distant education courses	-	-
Policy, drop/add	Students' Info / Guides & Publications	ECC 17, 26, 31 ESH 16
Policy, no smoking	Students' Info / Guides & Publications	ECC 9 ESH 20
Policy, plagiarism	Students' Info / Guides & Publications	ECC 9 ESH 17
Policy, refund & cancellation clause	Students' Info / Guides & Publications	ECC 24-26, 29 ESH 8 -10
Policy, vaccination	-	-
Portion of the educational program provided by the non-degree school	-	-
President's welcome	About Us; Students' Info / Guides & Publications	ECC 3 ESH 4
Prevention program, drug, substance & alcohol abuse	About Us / College Policies / Student Code of Conduct; Students' Info / Guides & Publications	ECC 10-11 ESH 20, 21
Probation, academic	Students' Info / Guides & Publications	ECC 17 ESH 16
Probation, financial aid	Students' Info / Guides & Publications	ECC 16
Procedures, correction (for verification purposes)	Students' Info / Guides & Publications	ESH 11
Procedures for obtaining documents on accreditation, approval, or licensing	Students' Info / Guides & Publications	ECC 3, 6, 12, 25, 26, 31, 66 ESH 9, 10, 17
Procedures for officially withdrawing	Students' Info / Guides & Publications	ECC 17 ESH 16
Procedures to apply for admission	Students' Info / Guides & Publications	ECC 20-22
Procedures to apply for financial aid	Students' Info / Guides & Publications	ECC 13, 22, 29-35

	Publications	ESH 11
Professional conduct	College Policies /Department/Demenor; Students' Info / Guides & Publications	ECC 8 ESH 21
Professional judgement	-	-
Program, information security	-	-
Programs, academic	About Us; Academics; Students' Info / Guides & Publications	ECC 36, 42-46 ESH 4-10, 13, 14
Programs, of study abroad	N/A	N/A
Programs, institution	-	-
Program starts	Students' Info / Guides & Publications	ECC 4
Program, undergraduate	About Us; Academics; Students' Info / Guides & Publications	ECC 36, 42-46 ESH 4-10, 13, 14
Program, graduate	N/A	N/A
Programs, recruiter compensation/incentive	-	-
Progress, satisfactory academic SAP	Academics; Students' Info / Guides & Publications	ECC 13-16 ESH 16
Prohibition against credit card marketing	About Us / College Policies; Students' Info / Guides & Publications	ECC 9

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Rates, completion/graduation	-	-
Readmission/Admission	Academics; Students' Info / Guides & Publications	ECC 20-26
Recruiter compensation/Incentive programs	-	-
Refund policy	Students' Info / Guides & Publications	ECC 24-26
Refund vs Return of Title IV funds	Students' Info / Guides & Publications	ECC 36
Registration request form	Students' Info / Guides & Publications	ECC 62
Registration, late	Students' Info / Guides & Publications	ECC 17

Rentals of textbooks & calculators	Student Services Students' Info / Guides & Publications;	ECC 28 ESH 14
Repeats, course	Students' Info / Guides & Publications	ECC 18
Report, teacher preparation	-	-
Report, teacher preparation program	-	-
Requirements & procedures for officially withdrawing	Students' Info / Guides & Publications	ECC 7, 17, 25, 26, 30-35 ESH 9, 10, 15, 16
Requirements related to return of Title IV funds, summary	Students' Info / Guides & Publications	ECC 31-35 ESH 10
Return of unearned tuition and fees	Students' Info / Guides & Publications	ECC 24-26 ESH 8
Return of Title IV funds	Students' Info / Guides & Publications	ECC 31-35 ESH 10
Reviewing documents describing accreditation, approval, or licensing	Students' Info / Guides & Publications	ECC 3, 6, 12, 25, 26, 31, 66 ESH 9, 10, 17
Rights & responsibilities, students	About Us / College Policies; Students' Info / Guides & Publications	ECC 8-9 ESH 6
Rights & responsibilities, students receiving financial assistance	Students' Info / Guides & Publications	ECC 29-35 ESH 11
Right-To-Know Act, Student	-	-

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Sample for a program	-	-
Satisfactory academic progress (SAP)	Students' Info / Guides & Publications	ECC 13-16 ESH 16
Schedule changes	Students' Info / Guides & Publications	ECC 20
Security reports, annual (Clery Act)	About Us / College Policies / Student Code of Conduct; Students' Info / Guides & Publications	Main office EEC 3, 17, 33 ECC 1-24
Services & facilities for students w/disabilities	Students' Info / Guides & Publications	ECC 11 ESH 19
Services, third party	-	-
Statement, mission	About Us; Students' Info / Guides & Publications	ECC 5
Statement of ownership	Home; Students' Info / Guides &	ECC 6

	Publications	
Statement of terms, registration	Students' Info / Guides & Publications	ECC 63
Statement on a student's enrollment in a program of study abroad	N/A	N/A
Student Bill of Rights	About Us / College Policies; Students' Info/ Guides & Publications	ESH 48
Student body, diversity	Students' Info / Guides & Publications	ECC 22
Student Code of Conduct	About Us / College Policies; Students' Info/ Guides & Publications	ESH 21
Student eligibility requirements	Students' Info / Guides & Publications	ECC 30, 31
Grievances and complaints procedures, students'	About Us / College Policies / Student Code of Conduct; Students' Info / Guides & Publications	ECC 12, 66 ESH 17
Student housing	N/A	N/A
Student Info, section	www.elyoncollege.edu	N/A
Student records, notification rights under FERPA	Students' Info / Guides & Publications	ESH 18 ECC 10
Student Right-To-Know Act	-	-
Student Rights and Responsibilities	About Us / College Policies; Students' Info / Guides & Publications	ECC 8-9
Student services, section	www.elyoncollege.edu	N/A
Students, foreign	Home; Students' Info / Guides & Publications	ECC 21, 22
Students' grievances and complaints procedures	About Us / College Policies / Student Code of Conduct; Students' Info / Guides & Publications	ECC 12, 66 ESH 17
Students in an agreement on Title IV, HEA loan, information	Students' Info / Guides & Publications	ECC 26, 31-35 ESH 11
Students rights & responsibilities, for financial assistance purposes	Students' Info / Guides & Publications	ECC 29-35 ESH 11
Students selected for verification, written statement	Students' Info / Guides & Publications	ESH 11
Students without a high school diploma, availability of GED program	Students' Info / Guides & Publications	ECC 22
Summary of requirements on return of the Title IV funds	Students' Info / Guides & Publications	ECC 26, 31-35 ESH 10

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WHAT	WHERE TO FIND
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	Online	Hard Copy
Tardiness / Attendance	About Us / College Policies; Students' Info / Guides & Publications	ECC 7-10, 16, 19, 24-26, 29, 31-34, 53, 65 ESH 12
TAP grant awards, recipients	Students' Info / Guides & Publications	ECC 29 ESH 11
Teacher preparation program report	-	-
Teacher preparation report	-	-
Terms & conditions of the Title IV, HEA loans students receive	Students' Info / Guides & Publications	ECC 26, 31-35 ESH 11
Textbook information	Students' Info / Disclosures, Consumer Info & Reports; Students' Info / Guides & Publications	ECC 23 ESH 14
Third party services	-	-
Timely warning and emergency notification	About Us / College Policies / Student Code of Conduct; Students' Info / Guides & Publications	ESH 22
Title IV funds, awarding	Students' Info / Guides & Publications	ECC 26
Title IV, HEA loan agreement	Students' Info / Guides & Publications	ECC 26, 31-35 ESH 11
Title IV funds, return	Students' Info / Guides & Publications	ECC 31-35 ESH 10
Title IV funds, summary of requirements related to return of	Students' Info / Guides & Publications	ECC 31-35 ESH 10
Transcript service; transcript release	Students' Info / Guides & Publications	ECC 23, 64 ESH 17
Transfer of credits, policy	Students' Info / Guides & Publications	ECC 18-19
Transportation costs	-	-
Treatment of withdrawals or incompletes	Students' Info / Guides & Publications	ECC 13, 17, 25, 26, 32-35 ESH 16, 17
Tuition/fees	Students' Info / Guides & Publications	ECC 23-24 ESH 7
Tuition & fees, unearned	Students' Info / Guides & Publications	ECC 24-26 ESH 8
Tutorial assistance / Tutorial form	Students' Info / Guides & Publications	ECC 27 ESH 43

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Undergraduate catalog	Academics – PDF; Students’ Info / Guides & Publications	Main office
Undergraduate, satisfactory academic progress	Students’ Info / Guides & Publications	ECC 13-16 ESH16
Unearned tuition & fees, return	Students’ Info / Guides & Publications	ECC 24-26 ESH 8
Unofficial withdrawals	-	-

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Vaccination policy		
Verification, for excusable absences	About Us / College Policies; Students’ Info / Guides & Publications	ECC 7 ESH 12, 13
Verification, for students selected, a written statement explaining	Students’ Info / Guides & Publications	ESH 11
Voter registration form, available	Students’Info	Main office

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Warning, for financial aid purposes	Students’ Info/ Guides & Publications	ECC 15
Warning and emergency notification, timely	About Us / College Policies / Student Code of Conduct; Students’ Info / Guides & Publications	ESH 22
Website, college navigator	World Wide Web	N/A
Withdrawals, administrative	-	-
Withdrawals, from a course	Students’ Info / Guides & Publications	ECC 17 ESH 16
Withdrawals, official & unofficial	Students’ Info/ Guides & Publications	ECC 17 ESH 9, 10, 15, 16
Withdrawals, treatment	Students’ Info/ Guides & Publications	ECC 17 ESH 16
Withdrawing officially, requirements and procedures	Students’ Info/ Guides & Publications	ECC 17 ESH 16
Work practicum/Community service	Student Services; Students’ Info / Guides & Publications	ESH 14

Written arrangements, blanket	-	-
Written arrangements, description	-	-
Written statement, to students selected for verification	Students' Info/ Guides & Publications	ESH 11

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Year, academic definition	Students' Info/ Guides & Publications	ECC 19-20

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ECC – Elyon College Catalog; **ESH** – Elyon College Student Information Handbook; **ECW** – Elyon College Website (www.elyoncollege.edu); **ESC** – Elyon College Student Code of Conduct
EEC (Enough is Enough – Clery Act); **ECS** (Elyon Campus Security Crime Prevention Policy)