ELYON COLLEGE INDEX & CROSS REFERENCE (TERMS & DOCUMENTS)
ECC – Elyon College Catalog; ESH – Elyon College Student Information Handbook; **ECW** – Elyon College Website (www.elyoncollege.edu); **ESC** – Elyon College Student Code of Conduct

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Courses, academic	Home; Academic;	
,		ECC 47-53
	Publications	
Credits		ECC 37-41
Courses, academic Credits	Students' Info / Guides &	ECC 47-53 ECC 37-41

Commented [V1]:

	Publications	ESH 13,15,16
Credit balance	-	-
Crime log, daily	N/A	Main office
Crime statistics, annual	Students'Info / Disclosures	Main office
Crime statistics, for three years	About Us / College Policies	Main Office
	/ Student Code of	
	Conduct/Appx 3	
Criteria for selection of recipients	-	-

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Daily crime log	N/A	Main office
Degree courses	Home; Academic; Students' Info / Guides & Publications	ECC 47-53
Degree programs	Home; Academic; Students' Info / Guides & Publications	ECC 24, 36, 42-46 ESH 5,8 14, 16
Delays & cancellations, college	Students' Info / Guides & Publications	ECC 25, 26, 36 ESH 20
Dependency overrides	-	-
Deportment/Demeanor	About Us/ College Policies; Students' Info / Guides & Publications	ECC 8 ESH 6
Disabilities, students with physical	Students' Info / Guides & Publications	ECC 11 ESH 19
Disabilities, students with intellectual	Students' Info / Guides & Publications	ECC 11 ESH 19
Disclosure, method of	-	-
Disclosure, of incident	College Policies/ Student Bill of Rights; Students' Info / Guides & Publications	ECC 74 ESH 48
Disclosure, of student records	Students' Info / Guides & Publications	ECC 9-10 ESH 18
Disclosures related to programs preparing for gainful employment	-	-
Discrimination or Harassment	Students' Info / Guides & Publications	ECC 11 ESH 20
Dismissals	About Us / College Policies / Deportment; Students' Info / Guides & Publications	ECC 8,11, 24, 31 ESH 16
Distance education	-	-
Diversity of student body	Students' Info / Guides & Publications	ECC 4, 22

Dress Code (Attire)	About Us/ College	
	Policies; Students' Info /	ECC 8
	Guides & Publications	ESH 7
Drop / Add, policy	Students' Info / Guides &	ECC 17, 26, 31
	Publications	ESH 16
Drugs, substance & alcohol abuse	About Us / College	
	Policies / Student Code	
	of Conduct;	
	Students' Info / Guides &	ECC 10-11
	Publications	ESH 20, 21

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Educational program	Home; Students' Info / Guides & Publications	ECC 13, 42-46
Education, distance	-	-
Eligibility requirements, students'	Students' Info / Guides & Publications	ECC 29-31
Elyon College Catalog (ECC)	Academics; Students' Info/ Guides & Publications	Main office
Elyon College Student Information Handbook (ESH)	Students' Info / Guides & Publications	Main office
Elyon College Policy "Enough is Enough" (brief)	Students' Info/ Guides & Publications	Main office
Elyon College Policy "Enough is Enough" (full text)	Students' Info/ Guides & Publications	Main office
Elyon College Code of Conduct	Students' Info/ Guides & Publications	Main office
Elyon College Campus Security and Crime Prevention Policy	Students' Info / Guides & Publications	ESH 19
Emergency response & notification	-	-
Employee for dissemination purposes	-	-
Employment, gainful	Students' Info / Disclosures; Students' Info / Guides & Publications	ECC 52
Enrollment	Students' Info / Guides & Publications	ECC 22 ESH 8-12, 17,18
Equity in athletics disclosure act	N/A	N/A
Equivalent of a high school diploma	Students' Info / Guides & Publications	ECC 20, 22
Establishing and maintaining an information security program	-	-
Estimated additional costs	Students' Info / Guides	ECC 24

	& Publications	ESH 8
Estimates of tuition/fees	Students' Info / Guides	ECC 23,24
	& Publications	ESH 7
Evacuation	Students' Info / Guides	ESC 28,29
	& Publications	
Exemption requirement (Health &	-	-
Management)		
Externships, information on	-	-
Extra curricular acctivities	Student Services;	
	Students' Info / Guides	
	& Publications	ESH 14

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Facilities, physical, access to	About Us / College	
	Policies / Student Code	
	of Conduct; Students'	ECC 7
	Info/ Guides &	ESH 6
	Publications	
Facilities, for students with disabilities	Students' Info/	ECC 11
	Guides&Publications	ESH 19
Faculty & Instructional personnel	Students' Info / Guides	ECC 55-57
-	& Publications	
Federal Pell Grant recipients	Students' Info / Guides	ECC 29-30
	& Publications	
Fees	Students' Info / Guides	ECC 23,24
	& Publications	ESH 8
FERPA Information	Students' Info / Guides	ECC 9, 10
	& Publications	ESH 18
Fire safety reports	About Us / College	Main office
	Policies / Student Code	
	of Conduct	
Financial aid / assistance	Academics;	
	Students' Info / Guides	ECC 13, 22, 29-35
	& Publications	ESH 11
Foreign students	Home; Students' Info /	ECC 22
	Guides & Publications	
FSEOG selection	-	-
FWS community service	Students' Info/ Guides	
	& Publications	ESH 14
Full-time students	Students' Info / Guides	ECC 14, 24, 29, 36
	& Publications	ESH 8,11, 15
Funds, Title IV, return	Students' Info / Guides	ECC 31-35
	& Publications	ESH 10
Funds, Title IV, treatment	Students' Info / Guides	ECC 26

	& Publications	ESH 26
-G-		
WHAT WHERE TO FIND		FIND
	Online	Hard Copy
Gainful employment	Students' Info / Disclosures,	
	Consumer Info & reports;	
	Students' Info/ Guides &	ECC 5
	Publications	ESH 5
Gallery (pictures)	About Us	N/A
GED program, availability	-	-
Grade point average computing	Students' Info /	ECC 12-14, 17-19,
	Guides&Publications	30
		ESH 15
Graduation ceremony	Student Services; Students'	
	Info/ Guides & Publications	ESH 14
Graduate programs	N/A	N/A
Grant and loan aid	Students' Info / Guides &	ECC 26, 29, 31-35
	Publications	ESH 11
Graduation requirements	Students' Info / Guides &	ECC 19
	Publications	
Graduation rates (for short term programs)	-	-
Graduation rates (for student	N/A	N/A
athletes)		
Grievances and complaints	About Us / College Policies /	
procedures, students'	Student Code of Conduct;	
	Students' Info / Guides &	ECC 12, 66
	Publications	ESH 17
Guides&Publications	Students' Info	Main office

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Handbook, Student Information	Students' Info / Guides	Main office
	& Publications	
Harrasment or Discrimination	Students' Info/ Guides	ECC 11
	& Publications	ESH
Hard copy, College Catalog	N/A	Main office
Hard copy, Student Information	N/A	Main office
Handbook		
HEA loan	Students' Info / Guides	ECC 26, 31-35
	& Publications	ESH 11
Health care	Students' Info/ Guides	ESH 20
	& Publications	
Health & Safety exemption requirement	-	-

High school diploma	Students' Info / Guides	ECC 20, 22
	& Publications	

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Incompletes, treatment	Students' Info / Guides	ECC 17
	& Publications	
Incentive programs, recruiter	-	-
Information, campus safety	Students' Info/ Guides	ESH 32
	& Publications	
Information, consumer	Students' Info	Main office
Information, FEPRA	Students' Info / Guides	ECC 9
	& Publications	ESH 18
Information, security program	-	-
Institution articulation agreements	Students' Info / Guides	ECC 18,19, 53
-	& Publications	
Instructional facilities, access to	About Us / College	
	Policies / Student Code	
	of Conduct; Students'	ECC 7
	Info / Guides &	ESH 6
	Publications	
Instructional facilities, description	Students' Info / Guides	ECC 7
	& Publications	
Internships, information on	-	-
Interraction w/students in distance	-	-
education, materials relevant		
ISBN and retail price of textbooks	Students' Info /	Main office
&supplemental materials	Disclosures, Consumer	
	Info & Reports	
Judgement, professional	-	-

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WHAT	WHERE TO	WHERE TO FIND	
	Online	Hard Copy	
Late registration	Students' Info / Guides &	ECC 17	
	Publications		
Leave of absence	Students' Info / Guides &	ECC 7	
	Publications		
Library	www.elyonlibrary.org		
	Student Services;		
	Students' Info / Guides &	ECC 7, 27, 60, 65	
	Publications	ESH 13	
Library, section	www.elyoncollege.edu	N/A	

N/A	N/A
About Us; Academics;	
Students' Info / Guides &	ECC 36-53
Publications	
-	-
-	-
-	-
Students' Info / Guides &	ECC 26, 31-35
Publications	ESH 11
Students' Info / Guides &	ECC 26, 31-35
Publications	ESH 11
About Us / College	Main office
Policies / Student Code of	
Conduct	
	About Us; Academics; Students' Info / Guides & Publications - Students' Info / Guides & Publications Students' Info / Guides & Publications About Us / College Policies / Student Code of

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Marketing materials	-	-
Materials, supplemental education	-	-
Method of delivery, of the program	-	-
Method of disclosure, information	Students' Info /	ECC 9-10
(Student records)	Guides & Publications	ESH 18
Misrepresentation	-	-
Missing person notification	-	-
Mission statement	About Us;	
	Students' Info /	ECC 5
	Guides&Publications	ESH 5

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Need based financial assistance	Students' Info /	ECC 29-30
programs	Guides & Publications	ESH 11-12
Net Price Calculator	Students' Info	N/A
Non-degree/certificate granting school	-	-
(name, location)		
Non-need based finacial assistance	-	-
programs		
Notification for verification purposes		ESH 11
Notification, missing person	-	-

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WHAT	WHERE TO FIND	
	Online	Hard Copy

Obtaining documents on accreditation, approval, or licensing	Students' Info / Guides & Publications	ECC 3, 6, 12, 25, 26, 31, 66 ESH 9, 10, 17
Obtaining information, required to be disclosed	-	-
Official withdrawing	Students' Info / Guides & Publications	ECC 17 ESH 16
Online College Catalog – ECC (PDF)	Academics – PDF; Students' Info / Guides & Publications	N/A
Online Student Information Handbook – ESH (PDF)	Students' Info / Guides & Publications	N/A
Online library books catalog	www.elyonlibrary.org	N/A
Online courses	Sudent services; Students' Info/ Guides & Publications	ECC 27 ESH 13
Orientation	Students services; Students' Info / Guides & Publications	ECC 4, 12, 27, 67 ESH 13
Overrides, dependency	-	-
Ownership, statement of	Home; Students' Info / Guides & Publications	ECC 6

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Pell Grant awards, recipients	Students' Info / Guides &	ECC 29-30
	Publications	
Penalties (sanctions) associated w/drug	About Us / College	
related offenses	Policies / Student Code of	
	Conduct; Students' Info /	ECC 67 - 75
	Guides & Publications	ESH 22
Personal appearance	College Policies /	
	Deportment/Demenor;	
	Students' Info / Guides &	ECC 8
	Publications	ESH 7
Physical campus location	Home /Contact Us;	
	Students' Info / Guides &	ECC 7
	Publications	ESH 6
Placement assistance service	Student Services;	
	Students' Info / Guides &	
	Publications	ESH 14
Plagiarism, policy on	Students' Info / Guides &	
	Publications	ESH 17
Plan, academic	Students' Info / Guides &	ECC 16, 27
	Publications	ESH 13

Plans, for improving academic	-	-
programs		
Phone numbers, for contact	Home; Students' Info / Guides & Publications	ECC 7 ESH 6
Policies & sanctions, copyright	www.elyonlibrary.org	Main office, Library, Computer Lab
Policies general, college	About Us; Students' Info / Guides & Publications	ECC 7-12 ESH 6, 15
Policies, transfer of credits, to and from Elyon College	Students' Info / Guides & Publications	ECC 18-19
Policy, distant education courses	-	-
Policy, drop/add	Students' Info / Guides & Publications	ECC 17, 26, 31 ESH 16
Policy, no smoking	Students' Info / Guides & Publications	ECC 9 ESH 20
Policy, plagiarism	Students' Info / Guides & Publications	ECC 9 ESH 17
Policy, refund & cancellation clause	Students' Info / Guides & Publications	ECC 24-26, 29 ESH 8 -10
Policy, vaccination	-	-
Portion of the educational program provided by the non-degree school	-	-
President's welcome	About Us; Students' Info / Guides & Publications	ECC 3 ESH 4
Prevention program, drug, substance & alcohol abuse	About Us / College Policies / Student Code of Conduct; Students' Info / Guides & Publications	ECC 10-11 ESH 20, 21
Probation, academic	Students' Info / Guides & Publications	ECC 17 ESH 16
Probation, finacial aid	Students' Info / Guides & Publications	ECC 16
Procedures, correction (for verification purposes)	Students' Info / Guides & Publications	ESH 11
Procedures for obtaining documents on accreditation, approval, or licensing	Students' Info / Guides & Publications	ECC 3, 6, 12, 25, 26, 31, 66 ESH 9, 10, 17
Procedures for officially withdrawing	Students' Info / Guides & Publications	ECC 17 ESH 16
Procedures to apply for admission	Students' Info / Guides & Publications	ECC 20-22
Procedures to apply for finacial aid	Students' Info/ Guides &	ECC 13, 22, 29-35

	Publications	ESH 11
Professional conduct	College Policies	
	/Deportment/Demenor;	
	Students' Info / Guides &	ECC 8
	Publications	ESH 21
Professional judgement	-	-
Program, information security	-	-
Programs, academic	About Us; Academics;	
	Students' Info / Guides &	ECC 36, 42-46
	Publications	ESH 4-10, 13, 14
Programs, of study abroad	N/A	N/A
Programs, institution	-	-
Program starts	Students' Info / Guides &	ECC 4
	Publications	
Program, undergraduate	About Us; Academics;	
	Students' Info / Guides &	ECC 36, 42-46
	Publications	ESH 4-10, 13, 14
Program, graduate	N/A	N/A
Programs, recruiter	-	-
compensation/incentive		
Progress, satisfactory academic SAP	Academics;	
	Students' Info / Guides &	ECC 13-16
	Publications	ESH 16
Prohibition against credit card	About Us / College	
marketing	Policies; Students' Info /	ECC 9
	Guides & Publications	

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-K-		
WHAT	WHERE TO FIND	
	Online	Hard Copy
Rates, completion/graduation	-	-
Readmission/Admission	Academics;	
	Students' Info / Guides	ECC 20-26
	& Publications	
Recruiter compensation/Incentive	-	-
programs		
Refund policy	Students' Info / Guides	ECC 24-26
	& Publications	
Refund vs Return of Title IV funds	Students' Info / Guides	ECC 36
	& Publications	
Registration request form	Students' Info / Guides	ECC 62
	& Publications	
Registration, late	Students' Info / Guides	ECC 17
	& Publications	

Rentals of textbooks & calculators	Student Services Students' Info / Guides & Publications;	ECC 28 ESH 14
Repeats, course	Students' Info / Guides & Publications	ECC 18
Report, teacher preparation	-	-
Report, teacher preparation program	-	-
Requirements & procedures for officially withdrawing	Students' Info / Guides & Publications	ECC 7, 17, 25, 26, 30-35 ESH 9, 10, 15, 16
Requirements related to return of Title	Students' Info / Guides	ECC 31-35
IV funds, summary	& Publications	ESH 10
Return of unearned tuition and fees	Students' Info / Guides & Publications	ECC 24-26 ESH 8
Return of Title IV funds	Students' Info / Guides & Publications	ECC 31-35 ESH 10
Reviewing documents describing accreditation, approval, or licensing	Students' Info / Guides & Publications	ECC 3, 6, 12, 25, 26, 31, 66 ESH 9, 10, 17
Rights & responsibilities, students	About Us / College Policies; Students' Info / Guides & Publications	ECC 8-9 ESH 6
Rights & responsibilities, students receiving financial assistance	Students' Info / Guides & Publications	ECC 29-35 ESH 11
Right-To-Know Act, Student	-	-

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Sample for a program	-	-
Satisfactory academic progress (SAP)	Students' Info / Guides &	ECC 13-16
	Publications	ESH 16
Schedule changes	Students' Info / Guides &	ECC 20
-	Publications	
Security reports, annual (Clery Act)	About Us / College Policies /	Main office
	Student Code of Conduct;	
	Students' Info / Guides &	EEC 3, 17, 33
	Publications	ECC 1-24
Services & facilities for students	Students' Info / Guides &	ECC 11
w/disabilities	Publications	ESH 19
Services, third party	-	-
Statement, mission	About Us;	
	Students' Info / Guides &	ECC 5
	Publications	
Statement of ownership	Home;	
	Students' Info / Guides &	ECC 6

	Publications	
Statement of terms, registration	Students' Info / Guides &	ECC 63
	Publications	
Statement on a student's enrollment in	N/A	N/A
a program of study abroad		
Student Bill of Rights	About Us / College Policies;	
	Students' Info/ Guides &	
	Publications	ESH 48
Student body, diversity	Students' Info / Guides &	ECC 22
	Publications	
Student Code of Conduct	About Us / College Policies;	
	Students' Info/ Guides &	
	Publications	ESH 21
Student eligibility requirements	Students' Info / Guides &	ECC 30, 31
	Publications	
Grievances and complaints procedures,	About Us / College Policies /	
students'	Student Code of Conduct;	
	Students' Info / Guides &	ECC 12, 66
	Publications	ESH 17
Student housing	N/A	N/A
Student Info, section	www.elyoncollege.edu	N/A
Student records, notification rights	Students' Info / Guides &	ESH 18
under FERPA	Publications	ECC 10
Student Right-To-Know Act	-	-
Student Rights and Responsibilities	About Us / College Policies;	
	Students' Info / Guides &	ECC 8-9
	Publications	
Student services, section	www.elyoncollege.edu	N/A
Students, foreign	Home; Students' Info /	ECC 21, 22
	Guides & Publications	
Students' grievances and complaints	About Us / College Policies /	
procedures	Student Code of Conduct;	
	Students' Info / Guides &	ECC 12, 66
	Publications	ESH 17
Students in an agreement on Title IV,	Students' Info / Guides &	ECC 26, 31-35
HEA loan, information	Publications	ESH 11
Students rights & responsibilities, for	Students' Info / Guides &	ECC 29-35
financial assistance purposes	Publications	ESH 11
Students selected for verification,	Students' Info / Guides &	
written statement	Publications	ESH 11
Students without a high school	Students' Info / Guides &	ECC 22
diploma, availability of GED program	Publications	
Summary of requirements on return of	Students' Info / Guides &	ECC 26, 31-35
the Title IV funds	Publications	ESH 10

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WHAT	WHERE TO FIND	

	Online	Hard Copy
Tardiness / Attendance	About Us / College	
	Policies;	
	Students' Info / Guides	ECC 7-10, 16, 19,
	& Publications	24-26, 29, 31-34,
		53, 65
		ESH 12
TAP grant awards, recepients	Students' Info / Guides	ECC 29
	& Publications	ESH 11
Teacher preparation program report	-	-
Teacher preparation report	-	-
Terms & conditions of the Title IV,	Students' Info / Guides	ECC 26, 31-35
HEA loans students receive	& Publications	ESH 11
Textbook information	Students' Info /	
	Disclosures, Consumer	
	Info & Reports;	
	Students' Info / Guides	ECC 23
	& Publications	ESH 14
Third party services	-	-
Timely warning and emergency	About Us / College	
notification	Policies / Student Code	
	of Conduct; Students'	
	Info / Guides &	
	Publications	ESH 22
Title IV funds, awarding	Students' Info / Guides	ECC 26
	& Publications	
Title IV, HEA loan agreement	Students' Info / Guides	ECC 26, 31-35
	& Publications	ESH 11
Title IV funds, return	Students' Info / Guides	ECC 31-35
	& Publications	ESH 10
Title IV funds, summary of	Students' Info / Guides	ECC 31-35
requirements related to return of	& Publications	ESH 10
Transcript service; transcript release	Students' Info / Guides	ECC 23, 64
T	& Publications	ESH 17
Transfer of credits, policy	Students' Info / Guides	ECC 18-19
Transportation and	& Publications	
Transportation costs		FCC 12 17 25 26
Treatment of withdrawals or	Students' Info / Guides	ECC 13, 17, 25, 26,
incompletes	& Publications	32-35 ESH 16, 17
T 16	G: 1 : 1 I C / C : 1	ESH 16, 17
Tuition/fees	Students' Info / Guides	ECC 23-24
T 0. C	& Publications	ESH 7
Tuition & fees, unearned	Students' Info / Guides	ECC 24-26
m · · · · · · · · · · · · · · · · · · ·	& Publications	ESH 8
Tutorial assistance / Tutorial form	Students' Info / Guides	ECC 27
	& Publications	ESH 43

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Undergraduate catalog	Academics – PDF;	Main office
	Students' Info / Guides	
	& Publications	
Undergraduate, satisfactory academic	Students' Info / Guides	ECC 13-16
progress	& Publications	ESH16
Unearned tuition & fees, return	Students' Info / Guides	ECC 24-26
	& Publications	ESH 8
Unofficial withdrawals	-	-

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Vaccination policy		
Verification, for excusable absences	About Us / College	
	Policies; Students' Info	
	/ Guides & Publications	ECC 7
		ESH 12, 13
Verification, for students selected, a	Students' Info / Guides	
written statement explaining	& Publications	ESH 11
Voter registration form, available	Students'Info	Main office

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Warning, for financial aid purposes	Students' Info/ Guides	ECC 15
	& Publications	
Warning and emergency notification,	About Us / College	
timely	Policies / Student Code	
	of Conduct; Students'	
	Info / Guides &	
	Publications	ESH 22
Website, college navigator	World Wide Web	N/A
Withdrawals, administrative	-	-
Withdrawals, from a course	Students' Info / Guides	ECC 17
	& Publications	ESH 16
Withdrawals, official & unofficial	Students' Info/ Guides	ECC 17
	& Publications	ESH 9, 10, 15, 16
Withdrawals, treatment	Students' Info/ Guides	ECC 17
	& Publications	ESH 16
Withdrawing officially, requirements	Students' Info/ Guides	ECC 17
and procedures	& Publications	ESH 16
Work practicum/Community service	Student Services;	
	Students' Info / Guides	
	& Publications	ESH 14

Written arrangements, blanket	-	-
Written arragements, description	-	-
Written statement, to students selected	Students' Info/ Guides	
for verification	& Publications	ESH 11

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WHAT	WHERE TO FIND	
	Online	Hard Copy
Year, academic definition	Students' Info/	ECC 19-20
	Guides&Publications	

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ECC – Elyon College Catalog; ESH – Elyon College Student Information Handbook; ECW – Elyon College Website (www.elyoncollege.edu); ESC – Elyon College Student Code of Conduct
EEC (Enough is Enough – Clery Act); ECS (Elyon Campus Security Crime Prevention Policy)